



THE NEW ZEALAND COMPANY OF MASTER MARINERS INCORPORATED

ANNUAL GENERAL MEETING Wednesday 5th August 2020

To be held at the RSA, Mount Maunganui commencing at 1230 with lunch

AGENDA

1. **WELCOME AND LOYAL TOAST**
 2. **APOLOGIES**
 3. **REMEMBERING THOSE WHO CROSSED THE BAR**
 4. **MINUTES**
 - 4.1 Confirmation - Minutes of the 2019 AGM held in Auckland on 7 August 2019 (attached)
 - 4.2 Matters arising from the minutes
 - 4.2.1 Relationship with NZRSA/MNA
 - 4.2.2 Chartered Master Mariner Scheme.
 - 4.2.3 Quora. Refer item 10.1
 5. **CORRESPONDENCE**
 - 5.1 The General Secretary to summarize significant items of correspondence
 - 5.2 Matters arising from the correspondence.
 6. **WARDENS' REPORTS**
 7. **MASTER'S REPORT**
 - 7.1 The Master will present his report for the year
 - 7.2 Matters arising from the Master's report
 8. **TREASURER'S REPORT**
 - 8.1 The General Secretary/Treasurer will report on the financial status of the Company for the year
 - 8.2 Any matters arising from the Treasurer's report.
 - 8.3 Authority to operate accounts
 - 8.4 Capitation levy for the 2021-2022 year
- Resolution:** To receive and adopt the Annual Report and Financial Statements for the year ending 31st March 2020.

9. OFFICERS FOR THE FORTHCOMING YEAR

Report on Executive Council's election/confirmation of Officers.

10. GENERAL Business notified for discussion

10.1 Proposed Rule change – QUORUMS.

Pursuant to item 11.3 of the Minutes of the AGM held on 7 August 2019, the following change is proposed to the Rules of the NZ Company of Master Mariners (2013). The effect would be to reduce the quorum for Company General meetings from 15 Members to 10 Members:

That Rule 16 be amended to read 'Company General 10 Members'

10.2 REMIT from the CHRISTCHURCH BRANCH. It is proposed *That that the position of Deputy Master is reinstated into the Rules of the Company.*
(see details at appendix)

11. Any other Business

Appendix to the Agenda for the AGM of the NZ Company of Master Mariners 5 August 2020

REMIT

The Christchurch Branch of the New Zealand Company of Master Mariners proposes that the position of Deputy Master is reinstated into the Rules of the Company.

If this remit is passed then:

The Christchurch Branch would further propose that under Officers, Rule 20 should be amended as follows:

20.1 The Officers of the Company shall comprise:

The Master of the Company

The Deputy Master of the Company

The Branch Wardens or their deputies

The General Secretary) These two duties may be combined

The General Treasurer)

These Officers shall constitute the Executive Council of the Company.

20.1.1 Remains

20.1.2 The Master, Deputy Master and/or the General Secretary/Treasurer, shall not, whilst in office, be eligible for any office in their Branch.

20.2 The Master and Deputy Master of the Company shall be elected by the Executive Council for a term of one year from the list of candidates submitted by the branches. The person holding the office of Deputy Master at the end of the Master's one year term shall, at the annual general meeting, shall automatically be appointed to the office of Master.

20.2.1 Each Branch shall, at its Annual General Meeting, nominate a candidate for election to Deputy Master. Each branch committee shall forward the name of its candidate together with a curriculum.

20.2.2 Where a Branch Warden has been elected to the position of Deputy Master for the full period of one year, as provided by Rule 20.2, in observance of Rule 20.1.2, the Branch shall elect another Warden under the provisions of Rule 31.1.2.

20.2.4 The Deputy Master shall exercise the power and perform the duties of the Master in the absence of the latter.

20.2.5 The Master or in his absence the Deputy Master shall have the deliberative vote at the meetings of the Executive Council and shall, in the event of an equality of voting, have a casting vote.

20.2.5 and 20.2.6 to be retitled 20.2.6 and 20.2.7 respectively.

20.3.1 The office of Master shall be filled by the Deputy Master. Such appointment may be of an acting nature in the temporary absence of the Master, or until the end of the unexpired term if the Master is unable, for any reason, to complete his or her term of office. This shall in no way effect his or her right to be appointed as would have happened had there been no vacancy in the office of Master, but in no case should any one person hold the office for more than two consecutive years.

20.3.2 Where the Deputy Master has been elected to the office of Master for the balance of the unexpired term the office of Deputy Master may be filled, if required, by the election of a Branch Warden. Where a Branch Warden has been elected to the position of Deputy Master the Branch Deputy Warden shall become the representative of the Branch on the Executive Council.

NZ COMPANY OF MASTER MARINERS



MINUTES OF THE ANNUAL GENERAL MEETING

Held at the Remuera Club, Auckland on Wednesday 7th August 2019

Captain Barradale, Warden Auckland Branch, proposed the Loyal Toast
Lunch was served
The AGM commenced after lunch at 1335

1. **WELCOME:** The Master, Captain Ewbank, welcomed the 15 members and passed the chair to Captain Barradale.
2. **PRESENT:** Captains Barradale, Brown, Camp, Craigie-Lucas, Daish, Ewbank, Frankland, Good, Murphy, Payne, Pigneguy, Swan, Westermeier, and Wright, and Commander Robbins.
3. **APOLOGIES:** Captains Hunn, Johnson, Torgersen, Hawkins, Gilkison, Sweetman, Munro, Goodwin, Larsen, Smith, Swallow and Oliver, and Rev Law. The apologies were **received**
4. **IN MEMORIAM:** A minute's silence was observed for those who had 'crossed the bar' since the last AGM – Captains Deane, Wheeler, Henshaw, Boyes, Kelner, and Anderson.
5. **MINUTES:** The minutes of the AGM held in Wellington on 8 August 2018 were circulated and **taken as read** (Good/Frankland). The following matters arising were discussed:
 - 5.1 **Relationship with NZRSA/MNA.** Captain Good reported on progress relating to obtaining Service membership for MN personnel. He noted that we have been an Affiliate for 2 years. He reported on attendance at the recent RSA Council meeting. He has also held some discussions with Merchant Navy Association though there is no NZ MNA (Auckland Branch has crumbled away and Wellington Branch MNA are slowly moving to become national body). MNA are discussing with their members about affiliating with RSA. Captain Good noted that getting Service member status would allow MN personnel to access RSA welfare systems and programmes. It was felt that acceptance of the MN as the 4th Service was slowly growing and that we should proceed slowly in discussion with MNA.
 - 5.2 **Member Communications.** There is no present intention to revive ON DECK. The Tauranga and Auckland Branch newsletters are widely circulated as are overseas publications including that from the HCMM. General Secretary advised the intention to circulate a bi-monthly Bulletin by email (with branches printing for those without email).
 - 5.3 **Mentoring programmes.** This is in abeyance until the cadet employment situation stabilises. Notes that Silver Fern shipping have a mentoring programme and we will monitor this.
6. **CORRESPONDENCE:** General Secretary reported that he receives almost no postal mail. Most inwards communications are by email which are either copies or circulated to Branch officers as appropriate. Letters have been mailed to those who have joined or resigned.

7. **WARDENS' REPORTS:**

- 7.1 **Auckland.** Membership matters were noted. The Warden and Secretary have represented the MN at the ANZAC Day Civic ceremony. Warden also represented at the US Memorial Day function in July. Finances are sound. Scholarship Student Marissa Judkins was presented with cheque for \$1000. She is working on RV FALKOR. Thanks expressed to Branch Officers.
- 7.2 **Christchurch.** Numbers are down to 23. Dinners are held annually and at Christmas for members (normally about 11 attendees) and spouses. Apart from committee meetings, Branch meetings are not held. Warden attended the Patron's garden party with the Master in February.
- 7.3 **Wellington.** Numbers are slowly recovering and around 15-20 members regularly attend monthly lunch meetings. Good speakers are a drawcard and maritime friends are invited. The Warden attended the RSA Council on behalf of the Company and is taking with the MNA. Fortunate not to lose any members this year.
- 7.4 **Tauranga.** Appreciate the Newsletter editor, Guy, and other branch Officers. Warden has represented at MN Memorial service in September. The service seems to be attracting more politicians (local and central) and representatives of other countries. Good to see that the new war memorial in Papamoa has the MN crest on it. Membership is slowly decreasing with natural wastage.

8. **MASTER'S REPORT:** The Master presented a detailed and colourful report. Pleased to note that we now have a husband and wife membership team and the recruitment of a female senior naval officer, Captain Lisa Hunn RNZN. Congratulated Captain Barradale for recruitment efforts at NZ Maritime School.

Master has represented the company at various events including 101st Anniversary of Paschendale, Waitangi Day Garden Party in Wellington, HMS MONTROSE Cocktail Party, and at NZRSA Annual Conference. Master has attended all 3 funerals of Auckland Branch members this year. Master noted the annual Maritime Associations Dinner in Auckland each December and commented that the Company was well represented at the 2018 dinner. This year's event to be held 13 December.

Congratulations extended to Gavin Dennison and Gerry Wright who produce the Branch newsletters.

Efforts to have MN personnel recognised as Service Personnel continue.

Thanked the Wardens and Committees of our 4 branches for their efforts in keeping the Company afloat.

9. **TREASURER'S REPORT:** Presented by General Secretary. Modest surplus of \$206 for the year though some expenses were a little higher due in part to delayed payments of Honorarium. ON DEK is no longer being published saving around \$3500pa. This allows the capitation levy to be reduced to \$25pp. income for current FY will fall by almost \$2000 as a consequence but anticipating better than break- even budget for present year. Levy to remain at \$25 for coming FY. The Consolidated Financial Report for the Company and Branches will be lodged with registrar of Incorporated Societies shortly.

10. **OFFICERS:** The following appointments were advised/confirmed:

Master – Captain E Ewbank
General Secretary/Treasurer – Commander Larry Robbins
Warden Auckland Branch – Captain Chris Barradale
Warden Christchurch Branch – Captain Darrell Daish
Warden Tauranga Branch – Captain Ken Camp
Warden Wellington Branch – Captain Eric Good

11. **GENERAL BUSINESS:**

- 11.1 **Chartered Master Mariner Scheme.** Captain Daish reported on contact with HCMM over the scheme though noted that there is very little information. The process is complicated and expensive and requires renewal every 5 years. Advised that 2 candidates were sought

from each of NZ, Australia and Canada though it is unclear what is the process. Noted that individual applications are also possible. The first 3 Chartered Master Mariners have been appointed in UK with 5 more in the pipeline this year.

The subject was discussed by the members and it was felt that there is probably little benefit in the scheme to NZ members. Captain Daish to keep in touch with the situation.

- 11.2 **LIFE MEMBERSHIP:** It was proposed (Daish/Payne) that Life Membership be awarded to Captain Nic Campbell (Wellington). It was proposed (Barradale/Swan) that Life Membership be awarded to Captain John Frankland (Auckland).

Both nominations noted their significant contribution to the Company in various ways over many years. These proposals **were accepted by acclamation.**

- 11.3 **QUORA:** It was noted that the current quorum for Company General Meetings is 15 which was barely achieved for this meeting. Captain Barradale suggested that the quorum be reduced to 10. This will require a rule change. **ACTION:** General secretary to formulate motion for consideration at next AGM.

- 11.4 **NZ SAILING TRUST:** Captain Pigneguy reported that the Auckland Branch had donated \$120 to allow a student of a low decile school to attend a day sail on LION NZ. This had been a beneficial, life changing experience. Captains Good and Payne commented on the benefits they had seen in young people who had undertaken similar activities. Captain Pigneguy encouraged other branches to consider such support which could be widened to other schools. Details are available from the Trust or Captain Pigneguy.

12. The next AGM will be held in Tauranga on 5 August 2020.

13. The Master closed the meeting at 1445.

DRAFT FINANCIAL REPORT FOR THE ANNUAL GENERAL MEETING OF THE NZ COMPANY OF MASTER MARINERS WEDNESDAY 5 AUGUST 2020

Profit and Loss Financial Year to 31 March 2019

Income	\$	Note
BANK INTEREST	5	
BRANCH LEVIES	4,550	
FUNCTIONS - contributions	300	1
Airline refund	226	2
Total Income	5,081	

Operating Expenses

AGM EXPENSES	771	
SECRETARY HONORARIUM	2,000	
SUBSCRIPTIONS	153	3
Travel Expense	226	2
Travel Expense - AGM	1,205	4
Total Operating Expenses	4,355	

Net Surplus **726**

Notes:

1. Members paid for lunches at AGM
2. Gen Secretary cancellation of flight to Wellington for Branch meeting. Received May 2020
3. NZRSA Affilliate fee & Passchendaele wreath
4. Wardens to Auckland AGM

Balance Sheet

As at 31 March 2020

Assets		Note
Cash and Bank		
BNZ CHEQUE ACCOUNT	4,460	
Accounts Receivable	226	2
PLAQUES	168	
Total Assets	4,854	

Total Liabilities **0**

Assets at start of FY	4,129
Net Surplus	726
Assets at end of FY	4,854